



## Marketplace Out of Network Prior Authorization Request

**Paper Claims Submission:**  
**Chorus Community Health Plan**  
 P.O. Box 106013  
 Pittsburgh, PA 15230-6013  
 1-844-202-0117

**Clinical Services**  
**Phone: 877-227-1142**  
**Fax: 414-266-4726**

- All in-network providers must use the CareWebQI Authorization tool on the CCHP Provider Portal to submit their requests.
- Requests for out-of-network providers must be approved by CCHP's Utilization Management department before providing services.
- An approved request does not authorize payment of non-covered or exhausted benefits.
- All fields are required.
- Sanctions Form must be returned within 24 hours to consider this a complete request – incomplete requests may be rejected.

URGENT

Member Information (all sections must be completed or it will be returned without review)				
Member Name:		Member ID#:		
Member Address:		Member Date of Birth:		
City:		State:		
Phone:		Zip Code:		
Referring Provider Information				
Name:		Phone Number:		
Address:		Fax Number:		
City:		State:	Zip Code:	
Service Facility Information				
Name:		Phone Number:		
Address:		Fax Number:		
City:		State:	Zip Code:	
Facility NPI:		Facility Tax ID:		
Service Provider Information				
Name:		Phone number:		
Address:		Fax Number:		
City:		State:	Zip Code:	
Provider NPI:		Provider Tax ID:		
Specialty:				

**Service Provider Information**

List of in-plan providers that the member has already seen:			
Reason care cannot be provided in-network:			
Diagnosis code(s):		Diagnosis description:	
Start Date:		End Date:	

**Service(s) Requested**

Must include all CPT/HCPCS codes and number of visits/units for each code requested.

- Medical Inpatient  
  Observation  
  Medical Outpatient  
  Behavioral Health Inpatient  
  Behavioral Health Outpatient  
 Transplant Service  
  Hospice  
  Home Care  
  Dialysis  
  DME Rental  
  DME Purchase  
  Pharmacy

Number of visits/units	CPT / HCPCS code	Number of visits/units	CPT / HCPCS code



## Out of Network Facility Sanction Request

**\*\*All information is required in order to process your pre-authorization request and held secure and confidential.**

Dear Provider

Thank you for your request for service of our member. In order to process your request please complete and return this form via fax to Children's Community Health Plan. Sanctions Form must be returned within 24 hours to consider this a complete request – incomplete requests may be rejected. Only complete requests will be processed for review.

Name of Organization

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Type of Organization

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Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Are you a Medicaid Provider      Yes    No

NPI \_\_\_\_\_

Taxpayer Identification Number \_\_\_\_\_

Please fax completed form to: **414-266-4726**